



## Creating an Assemble Profile

All Oztag players and team delegates will need to create a profile in Assemble. This profile will be used across ALL Oztag associations. Browse to the link your association provides and follow the instructions below.

### STEP 1 - Click on Create New Account

A screenshot of a login page. At the top is a green 'Login' button. Below it is a link for 'Forgotten password?'. At the bottom is a black 'Create New Account' button.

### STEP 2 - Complete Required Fields

Complete ALL required fields. We would also recommend adding your photo, otherwise you will need to do so when you first register to a team.

A screenshot of the 'Create Your Account' form. It includes a profile picture upload area with an 'Upload' button. Below are input fields for 'Email\*', 'Confirm Email\*', 'Password\*', and 'First Name\*'. The email field contains 'oztagtest@gmail.com'.

### STEP 3 - Click Create Account

Ensure you tick the checkbox to agree to the Terms and Conditions. Once you have complete all fields, click Create Account

A screenshot of the account creation form. A checkbox is checked with the text 'I agree to the Terms and Conditions'. Below it is a large green 'Create Account' button. At the bottom is a link: 'Already have an account? Login'.

### STEP 4 - Enter Verification Code

You will be requested to verify your account. Check your email for the verification code.



If you do not receive the email, please check your junk or spam folders. If you still have issues, you can select 'Verify using Mobile'.

### STEP 7 – Verify Your Account

Enter the Verification Code and click 'Verify Account'

A screenshot of the 'Verify Your Account' page. It features the Oztag logo at the top. The main heading is 'Verify Your Account'. Below it is a message: 'A verification code has been sent to your email address. Your verification code will expire in 60 minutes.' There are two options: 'Verification Code' and 'Verify using mobile'. A text input field is provided for the code. At the bottom is a green 'Verify Account' button. Below the button are links: 'Didn't receive code to your email?' and 'Resend Code'.

After verifying your account you will be returned to the Oztag Assemble Dashboard, from which you can register a team or as a player.